Analysts pay band 8 (4 posts)

Job Ref:
856

Job Title:
Analysts pay band 8 (4 posts)

Location:
Bristol

Salary:
£35,128 - £36,884

Closing date:
7th March 2017

Interviewing date:
23rd March 2017

Job Description

The Higher Education Funding Council for England (HEFCE) distributes public money for higher education to universities and colleges in England, and ensures that this money is used to deliver the greatest benefit to students and the wider public.

We are seeking to recruit four Analysts to join our supportive, enthusiastic, and high performing Analytical Services Directorate (ASD). Our Analysts apply a range of data analytics techniques to large sets of data in order to inform decision-makers in HEFCE and wider government.

The roles are focussed on the use of student data in the on-going development and implementation of four key areas:
1. The Teaching Excellence Framework (TEF), a high-profile government initiative which aims to recognise and reward excellent learning and teaching.
2. The Research Excellence Framework (REF), a high-profile government initiative which aims to recognise and reward excellent research.
3. The allocation of research funding to higher education institutions.
4. Student opportunity policy including analysis of participation of local areas (POLAR) and trends in young participation including gaps in young participation, and analysis relating to the National Collaborative Outreach Programme.

The roles are also likely to include work on:
- supporting the management of a busy, high-performing team
- managing substantial and high-profile new or established work areas
- developing and maintaining processes that ensure the timely and accurate use of student data in our functions
- analysing and presenting data to inform policy, funding or the public

Each role features a variety of technology and responsibilities, so a willingness to learn is vital. ASD values knowledge sharing and development; we offer both external and internal training that covers SAS programming, IT, and interpersonal skills.

We are seeking candidates with the ability to gain insight from large sets of data, develop conclusions, and present results clearly and concisely. You need qualifications with a significant numerical background, and experience in at least one programming language (scripting, OOP, statistical etc.).

Interviews will be taking the place on the 03/03/2017 and 24/03/2017.

Benefits include, 25 days annual leave, subsidised sports and social activities and the opportunity to join the Civil Service Pension scheme.

For specific information on each role please download the job descriptions below. Applications must be made through www.careers.hefce.ac.uk (CVs will not be accepted) and include an ordered preference for the roles advertised in your supporting statement.

Part-time and job share working will be considered.

The Council is working towards equal opportunities in employment.
NO AGENCIES PLEASE.

For more information about this position please open the following documents:

ASDR8analyst_Jobdescription.docx

PB8TEF_jobdescription.docx

PersonSpecification-Analyst8.docx

ASDREF8Analyst_Jobdescription.docx

PB8POLAR_jobdescription.docx

www.amrislive.com/wizards_v2/hefce/vacancyView.php?&requirementId=856&