Senior Analyst - Costing and Financial Sustainability

Bristol, UK

36,012 - £37,812

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Job Ref: 1336

The Office for Students (OfS) is the new independent regulator for higher education in England. We were created in 2018 to ensure that all students, whatever their background, have a fulfilling experience of higher education that enriches their lives and careers.

It’s important to us that our organisation is more diverse so we encourage applications from people of all backgrounds and identities. We’re especially keen to hear from black, Asian and minority ethnic candidates who are currently under-represented. We’re also a Disability Confident employer - we’ll provide a fully accessible recruitment process and offer an interview to disabled applicants who meet the minimum criteria for the job.

To work with us, you don’t need to be an expert in higher education, but you will have a passion for the OfS’s mission and for making a difference for all students.

An opportunity has arisen for a self-motivated person with skills in analysis and accounting to work in our Data, Foresight and Analysis directorate to focus on the analysis of financial costing and sustainability in the HE sector.

The Data, Foresight and Analysis directorate provides data and analytical support for the OfS. It supports a range of data collection, analysis and research activities that underpin the regulatory functions of the OfS.

The role is full time, however we’re happy to receive applications for part-time (min 0.8fte), job share or secondment opportunities. Training and development opportunities may also be available, in particular for candidates interested in exploring accounting or financial qualification.
This Senior Analyst role works with Principal Financial Analysts in analysing, interpreting and reporting on costing and financial health/sustainability in the HE sector.

The key responsibilities include:

- supporting the provision of professional finance and costing advice through the sector’s transparent approach to costing (TRAC) system
- working with stakeholders that support the TRAC system and use financial sustainability data;
- improving the OfS’s approach to assessing financial sustainability and risk across the sector
- maintaining an awareness of the financial environment facing the whole sector;
- contributing to strategic corporate projects.
- engaging with internal and external stakeholders to ensure a consistent understanding of OfS’s approach to monitoring, intervention and regulation.

The key person attributes to fulfil this role are:

- an understanding of financial data and costing approaches;
- an interest in accountancy practice and continuous development of technical skills;
- supporting sector expert committees, including drafting papers;
- ability to perform data analysis;
- and the capability to adopt a flexible and proactive approach.

This role will work flexibly with other staff to deliver the outcomes described as well as other financial sustainability work where required.

Location: Bristol based however some travel may be required.

Closing date: 23:55 on 11 February 2019.

Shortlist: 5 March 2019.

Interview date: 12 March 2019.

To find out more about what it`s like to work for the OfS, come to one of our open evenings on the 5 or 12 February. To find out more and register for one of the evenings, please visit [https://www.officeforstudents.org.uk/news-blog-and-events/events/ofss-careers-evenings/](https://www.officeforstudents.org.uk/news-blog-and-events/events/ofss-careers-evenings/)

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