Data Intelligence Analyst

Nottingham, UK

Metropolitan Housing

The Data Intelligence Team leads the delivery of a rapidly changing programme of IT and data reporting across the organisation. This programme aims to ensure the business has timely, accurate, data in the right places to run the business on a daily basis. The team also understands, interprets and visualises data for the purpose of helping the business measure, report and improve performance.

This role is all about collecting, validating, interpreting and presenting data. A typical day will involve monitoring existing data systems, identifying and resolving any issues. It will involve identifying new data requirements, in partnership with others, and putting in place ways to meet those new requirements. It will also mean using data creatively and proactively, for example by creating new and exciting ways to visualise the data which will add value to the data through dissemination in various ways.

The working environment is friendly, customer-focussed and committed to make an impact.

Main accountabilities:

- Collect, validate, interpret and present data in new and insightful ways to help the business understand and improve performance.
- Work collaboratively with IT colleagues, analysts and data users in the business to ensure they have the skills and tools to directly access and understand the data.
- Implement agreed changes and provide feedback as required.
- Build detailed knowledge of the business processes, KPIs and information systems to become a key player in the promotion and delivery of effective business solutions.
- Compile and maintain high quality user documentation.
- Attend project meetings to take minutes and actions for distribution to the team.
- Perform other duties as may be reasonably required by your line manager.

Key experience and qualifications required

- Strong skills in SQL and database reporting tools as well as a strong understanding of data sourcing and management.
- Experience in explaining technical concepts to non-technical business representatives.
- Able to present and communicate analysis effectively and with impact.
- Strong interpersonal skills, able to build and sustain working relationships with key stakeholders and transfer knowledge.
- Able to demonstrate strong attention to detail and analytical approach.
- Able to spot trends and suggest reasons for service improvement / deterioration in order to inform internal customers.
- Strong commitment to personal development.
- Work experience in a data or performance team within housing, care and support or construction environment.

Should this role be of interest please submit your CV via the apply link including a supporting statement indicating why you believe you would be a suitable candidate for this position.

Apply

www.statsjobs.com/job/data-intelligence-analyst/