An excellent opportunity has arisen within Eddie Stobart to provide analytical support to the Senior Data Analyst. You will manage and produce detailed reports, allowing you to identify and track data and trends, by working with Managers to formulate continuous improvement plans; ensuring correct detail is supplied at all times.

**What will I be responsible for?**

- Producing weekly reports and statistics as required by the customer, detailing cases/equipment volumes, KPI figures and all other associated costs
- Liaising with Administration Team Leader/Senior Data Analyst to obtain site costs for inclusion in weekly Customer Reports
- Maintaining good working relationships with ESL on site Transport Managers, Regional Transport Managers and other onsite team members, to ensure all data being presented is relevant and accurate
- Checking and analysing weekly and monthly data, in conjunction with ESL on site Transport Manager, to identify potential issues or improvements
- Creating summary reports at the close of each financial period, as required by customer and ESL
- Producing other general statistical analysis and information, as required by ESL and customer, regarding Tesco Secondary contract including budgets, mileage reports etc.
- Providing general administrative support to Admin Team as required
- Escalating issues to Administration Team Leader where unable to resolve
- Participating in monthly team meetings bringing forward new ideas and opinions to drive the team forward

**What kind of person are you looking for?**

You will have excellent analytical skills and a keen eye for detail with a working knowledge of Microsoft Excel and experience using the higher level features would be advantageous. You must be a confident communicator, both written and verbally. Some administration experience would be an advantage but is not essential. As the successful candidate you should demonstrate your ability to produce complex reports dealing with a high volume of information from a variety of sources. Experience in a similar/related role would be advantageous.

https://www.statsjobs.com/jobs/data-analyst-eddie-stobart-logistics-limited/