Taking Krannert Full-time Master's Program classes  
For non-Krannert students

Thank you for coming to our office for permission to take a Krannert class. All Master's classes require departmental approval. The decision to provide approval will be based on a check of pre-requisites and available spaces in the class you are requesting.

Guidelines to help you understand our approval process:

1. **How to get approval:** Submit a Form 23 (the drop/add form), signed by your graduate advisor or graduate contact, at the front desk in RAWL 2020. This may be done at any time before the beginning of class. Include your email and the date.

2. **Who will approve:** All Form 23s (the drop/add form) must be approved and signed by the Associate Director of Student Services for the Full-time Master's Programs in Rawls Hall, Suite 2020. The appropriate myPurdue overrides will be indicated on the Form 23. Please do NOT go to the faculty member teaching the course.

3. **When will courses be approved:** Our registration process is not in the same timeframe as the University’s because we are on a module system. Therefore, we must ask that you wait until our students are registered for classes before we give course approvals. Typically, approval is granted just prior to the beginning of the module.

4. **How to register for an approved class:** Our office will not register you for the course and we cannot “hold” a space for you. **Your advisor will enter the required override. You will then be able to register on myPurdue. After the add date, the signed form must be taken to the Office of the Registrar in Hovde Hall.**

5. **These 500-level classes are approved in Room B20 Krannert (Undergraduate advising Office):** MGMT 50300, MGMT 50500, MGMT 50400, MGMT 50500, MGMT 50600, MGMT 50700, MGMT 50900, MGMT 54400, MGMT 54500, MGMT 54700, and MGMT 55300.

6. **These 500-level classes are approved here in Suite 2020:** MGMT 52100, MGMT 52200, MGMT 52500, MGMT 56000, MGMT 56100, MGMT 56200, MGMT 57000, MGMT 57200, MGMT 58000, MGMT 58200, and MGMT 59000 (usually).

7. **These classes typically cannot be approved:** MGMT 57000, OBHR 66900 and OBHR 66200

8. **These classes can never be approved for students outside the Krannert Master's Programs:** MGMT 62000 and OBHR 56000.

9. **PRE-REQUISITES:** Many of our classes have pre-requisites. In particular, our finance and strategy courses will require that you have completed pre-requisites. Many students request MGMT 61000, other Finance Classes, or MGMT 650, but there are a number of pre-requisites for those classes.